



**Middleton Police Department**  
7341 Donna Drive  
Middleton, WI 53562  
608/824-7323  
608/833-9990 (FAX)  
[twilson@cityofmiddleton.us](mailto:twilson@cityofmiddleton.us)  
[www.MiddletonPD.com](http://www.MiddletonPD.com)

## **INTERNSHIP APPLICATION AND QUESTIONNAIRE**

If you are interested in an Internship with the Middleton Police Department, please complete and return the attached application and questionnaire. We typically receive more applicants than we have positions, therefore, your application will be reviewed and some candidates will be invited for an informal interview and ride-along.

**Minimum qualifications** to participate in our internship program include being at least 18 years old, being enrolled in an accredited college or university, sanctioned by your college or university, and meet applicable Law Enforcement Standards Board employment standards.

**Please be aware that the availability of our internship program will also be dependent on the status of the COVID-19 pandemic.** If the Middleton Police Department believes the status of the COVID-19 pandemic at the time of the internship puts members of the police department or any selected interns at risk, we reserve the right to cancel or stop the internship program at any time.

Middleton is known as "The Good Neighbor City" and is a community that offers an excellent place to live, work, and play. Money Magazine has rated Middleton as one of the best places to live in the United States. Middleton is a modern city of 20,000, located on the western edge of Lake Mendota and adjacent to the capital city of Madison, in Dane County, Wisconsin. Middleton offers some of the top schools in the State of Wisconsin, low taxes, safe streets, efficient local governments, a modern library, attractive parks, conservancies and trails, an educated and increasingly diverse population, a municipal golf course and airport, and many corporate, high-tech, and commercial enterprises.

The Middleton Police Department consists of 53 employees, including 39 sworn officers. The staff includes a Chief of Police; two Captains; four Lieutenants; four Sergeants; four Detectives; two School Liaison Officers, a Community Awareness Officer, a K-9 Officer and Twenty Patrol Officers. The Department has a modern full-service 911/Communications Center and patrol vehicles outfitted with state-of-the-art information technology. The Department moved into a modern newly constructed police headquarters in 2010. With a budget of over \$5 million, the Department handles 28,000 calls for service annually. The Department is committed to a neighborhood based community policing philosophy. We work together to preserve and enhance Middleton's unique quality of life through active partnerships and problem solving built on mutual trust and respect. The Middleton Police Department is accredited by the Wisconsin Law Enforcement Accreditation Group ([WILEAG](http://WILEAG.com)).

**Applications are being accepted until March 1<sup>st</sup> 2021.** If you have any questions, please call Community Officer Tom Wilson at 608-824-7323 or email him at [twilson@cityofmiddleton.us](mailto:twilson@cityofmiddleton.us).

Last Name	First	MI	Driver's License Number
Current Street Address	City	State	Zip
Current Phone Number		Current Email Address	
Permanent Address (If different than above)			
Summer Address (If different than above)			

**Education Information**

High School Attended		
College/University	Year in School	Major
Expected Graduation Month/Year	Overall GPA	Major GPA
Advisor Contact Information (If any)		

**References:**

	Name	Address	Phone Number
1.			
2.			
3.			

**Current/Previous Employers:**

Business Name	Contact Person	Address	Phone Number	Dates of Employment

List any convictions or pending charges you may have: \_\_\_\_\_

\_\_\_\_\_

When would you want to start your internship? \_\_\_\_\_

When would you want to end your internship? \_\_\_\_\_

How many hours does the school require? \_\_\_\_\_

How many credits would be awarded for the internship? \_\_\_\_\_

Does the school require a project or paper? \_\_\_\_\_

How many hours per week would you be available? \_\_\_\_\_

Would you have a job during your internship? \_\_\_\_\_

After graduation, what career would you like to pursue? \_\_\_\_\_

List any community/school activities/involvements: \_\_\_\_\_

\_\_\_\_\_

List any Awards, Commendations, or Special Recognitions you have received: \_\_\_\_\_

\_\_\_\_\_

List any foreign language skills you have: \_\_\_\_\_

List any special skills you possess: \_\_\_\_\_

Are you computer literate? \_\_\_\_\_

Are you familiar with Office Word? \_\_\_\_\_

Are you familiar with Office Excel? \_\_\_\_\_

Have you ever operated a Public Safety Radio? \_\_\_\_\_

Please mark areas of interest:

\_\_\_\_\_ Patrol/Community Policing

\_\_\_\_\_ Research/Planning/Analysis

\_\_\_\_\_ Police Records

\_\_\_\_\_ Property/Evidence Room

\_\_\_\_\_ 9-1-1 Center

\_\_\_\_\_ Code Enforcement

\_\_\_\_\_ Investigation

\_\_\_\_\_ Court

\_\_\_\_\_ Bike Patrol

\_\_\_\_\_ Volunteers in Policing Assistant

\_\_\_\_\_ Clerical